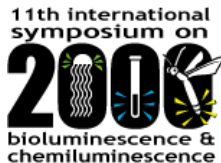


# Symposium Instructions

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## Exhibitor Information

Ample and optimally located space will be available for commercial exhibitors. Interested parties should contact the [administrative office](#) & see details below.

**Deadline for Exhibitors to pay fees: June 15, 2000.**

All commercial booths will be in Merrill Hall. This handsome old building is adjacent to the dining hall and near the two buildings where most of the symposium program will be conducted. The booths will be located on the main floor in Merrill Hall. Contributed posters will be around the outer wall along with the primary refreshment site and communication center. There is a convenient conference room on the same floor. This arrangement will ensure a steady flow of visitors past the booths. A highly reliable and insured company, Expo Event Services (EES), will handle all details for the exhibitors: from receiving and sending back their packages through setup of the booths to their specifications and their maintenance during the Symposium.

### Details for Exhibit Booths

1. There must be at least one member of the Exhibitor's party fully registered for the conference (see [registration details](#)). Other members of the sponsor's party may be listed on the registration form of the Primary Exhibitor as accompanying persons. There will be a limit of 3 accompanying persons per Primary Exhibitor registered.
2. If any member of the exhibitor party would like to present a poster or a talk in addition to having a booth, that person will need to submit an abstract by April 17, 2000 and choose "presenting author" on the on-line registration form.
3. If no member of the exhibitor party will be presenting a talk or poster, then the Primary Exhibitor should choose "observer" on the registration form. Be sure to check the box that indicates that you are an exhibitor on the registration form.
4. List up to three accompanying persons on the Primary Exhibitor's registration form. The people that are listed on the registration form as accompanying persons will *not* need to register separately.
5. **Payment of the Society's exhibitor's fee and Symposium registration fees for at least one person must be received prior to assigning a booth DEADLINE JUNE 15, 2000.**
6. Registered Exhibitors will receive badges for all members of the party, scientific programs, and access to all portions of the conference including scientific presentations and social events.
7. For maximum convenience and to ensure that the very strict Asilomar site operational requirements are met, all booth sponsors must use Expo Event Services. EES will contact the designated party for each sponsor and provide a packet covering all details of shipping and receiving and booth setup requirements. EES can provide booth sign, furniture, power and lights, backdrop Velcro poster board, and other items as required by each sponsor. The packet will contain a floor plot from which a booth site can be selected on a first come basis. EES staff will be on hand to assist during setup and breakdown of displays and will be on hand during all open sessions.
8. Registration for the conference does not include or imply registration for overnight lodgings at Asilomar. Housing requests for Asilomar lodgings need to be made separately and directly to Asilomar. Please see the [Accommodations Section](#) on the Symposium Instructions page.
9. Please read the instructions in the [Registration Information Section](#) on this site to check fees and make sure you are meeting all the deadlines.

Exhibitor Costs (all are in US \$)	
EES service (paid directly to EES)	<b>\$200-300</b> (varies with requirements)
Society Fee per booth (paid to Symposium Office)	\$500
Symposium Registration Fee (paid through web site)	
Primary Exhibitor	<b>\$400</b> (less by \$50 if early reg.)
Exhibitor Staff (accompanying person)	<b>\$200 per person</b>

Interested parties should contact the **Symposium Administrative office** by e-mail: [case@lifesci.ucsb.edu](mailto:case@lifesci.ucsb.edu) with name and address of contact person for EES coordination, and with any questions they might have.

Alternatively the mailing address is:

2000 BL/CL Symposium  
Marine Science Institute  
University of California  
Santa Barbara CA 93106-6150 USA

Phone: (805) 893-5101  
Fax: (805) 893-8062

E-mail [Symposium Administrator](#). | [Top of the Page](#). | [Symposium Instructions](#).